



POSITION ANNOUNCEMENT - PLEASE POST

POSITION TITLE: Outreach & Engagement Specialist
PROGRAM: Yellow Brick Road Outreach Services
OPENING DATE: October 16, 2017
CLOSING DATE: Open Until Filled
HOURS/WEEK: 32 Hours
STATUS: Regular, Benefit-eligible, Non-exempt

SCHEDULE: Schedule will be determined at time of hire. The schedule is not a standard work schedule each week. The Outreach and Engagement Specialist will need to be available some evenings, weekends as well as during the regular work week depending on outreach duties and public speaking opportunities.

Temporary position, depending on funding may become permanent.

WAGE/BENEFITS: \$14.00 per hour. Janus offers an excellent benefits program including medical, dental, life & long-term disability insurance; EAP; 401(k) and paid time off (varied eligibility waiting periods apply). Voluntary optional coverages are also available.

TO APPLY: Submit a resume and cover letter to Neal Sand at 707 NE Couch Street, Portland, OR, 97232 or via email at nsand@janusyouth.org

Due to the volume of applications received, we regret that we can contact only those applicants who are invited to interview.

Janus Youth Programs, Inc. is an Equal Opportunity Employer. Find out more about Janus at our website, www.janusyouth.org!

SUMMARY: One position is available as part of a two member outreach and engagement team. The primary responsibilities of this position will be conducting outreach services in locations and venues that may be frequented by victims of human trafficking (e.g. truck stops, lingerie stores, adult bookstores, strip clubs). An additional component will be conducting public presentations to community organizations (schools, churches, civic groups) about emergency and crisis services for youth under 18; including those youth involved in human trafficking activities. The Outreach and Engagement Specialist will be entrusted with a tremendous amount of autonomy and will be required to use good judgement when conducting outreach services throughout Multnomah County.

QUALIFICATIONS: Any combination of education, experience and training that demonstrates the ability to perform the duties of the position is qualifying. This would typically include:

- Bachelor or Masters Degree (in counseling or other related human services track) preferred.
- Experience (either personal or through volunteer and/or paid positions) with street youth and youth involved in sex work, substance use/abuse and a history of mental health issues (dual diagnosis).
- Experience in counseling/case managing youth that are reluctant to engage in services.
- Documented experience in public speaking that involves speaking to large groups and presenting detailed information in an organized, well thought out and confident manner.
- Preference may be extended to current employees of Janus Youth Programs, Inc.

REQUIRED ABILITIES:

- Must value working in a multi-cultural/diverse environment.

- Extensive exercise of judgment, within program guidelines.
- Knowledge of local juvenile/adult justice and youth/adult social service systems.
- Fluency in spoken/written Spanish preferred.
- Commitment to on-going training.
- A commitment to the principles of Positive Youth Development and demonstrated ability to work with young people as employees.
- A commitment to a Harm Reduction model and Assertive Engagement
- Knowledge of Motivational Interviewing and the stages of change preferred, but not required.
- Demonstrated ability to maintain paper and computerized information system.
- Demonstrated ability to problem solve, exercise independent judgment within program guidelines, and respond to crisis situations.
- Strong “people skills”, and the ability to work effectively with a wide range of staff and people - including business owners and employees, police, neighbors, parents, and professional “system” employees.
- Ability to climb at least two (2) flights of stairs.
- Ability to walk for extended periods, including regular exposure to inclement weather.
- Ability to carry an outreach bag weighing approximately 20 pounds.
- Ability to accurately read, record, and interpret information using computerized and paper systems.
- Ability to work effectively within a team-dependent environment and a willingness to receive and act upon feedback.
- Ability to communicate effectively in English, both orally and in writing, and to give oral and written instructions.
- Ability to maintain visual and auditory awareness of youth.
- Ability to exercise tact, discretion, and judgment in working with a variety of people.
- Genuine concern for young people and ability to treat all people with dignity and respect.
- Ability to maintain appropriate professional boundaries in working with others and in handling confidential information.
- Ability to regularly attend and be punctual for scheduled work commitments and meetings, and be in a condition suitable for assuming responsibilities of position.
- Manual/physical dexterity allowing for performance of routine office functions such as copying, faxing, phone use, filing, computer entry, etc.

OTHER REQUIREMENTS:

- Driving is required; a personal vehicle for travel and/or transport clients required. All employees who drive for work purposes must have and maintain a valid driver’s license for state of residency, have a driving record that permits coverage under the corporate auto liability policy, and complete the agency’s driving approval process before driving for work. If driving a personal vehicle for work purposes drivers must also have personal auto liability coverage (\$100,000/\$300,000 levels strongly recommended). Employees are not to drive for work purposes until they have received written authorization to do so.
- Bloodborne Pathogens training is required on first day of employment and annually thereafter.
- Must complete Mandatory Abuse Training within the first 30 days of employment and annually thereafter.
- Provides emergency first-aid, as needed, and must have and maintain standard first-aid/CPR certification.
- Must pass criminal history background check.
- TB clearance within two weeks of hire.

WORKING CONDITIONS:

- May involve exposure to communicable diseases, including a variety of illnesses and infections such as the common cold, TB, Hepatitis, flu, meningitis, and HIV.
- May involve exposure to upset, angry, severely traumatized or emotionally disturbed children, adolescents and families.
- May involve time in excess of routine schedule and/or overtime, including evening/overnight, weekend hours, and/or holidays.
- May require working and providing services at locations other than program site (i.e., restaurant, café, clients' apartments, etc.) and may, therefore, be exposed to environments not under agency control (i.e., second-hand smoke, varying hygiene practices, etc.).
- Requires extensive exercise of independent judgment within program guidelines.
- This position will be assigned an agency cell phone to be used while on outreach.
- Involves primarily outdoor work in a "street" environment.
- May involve exposure to severely drug affected people and people with severe persistent mental health issues.
- Work will involve making contact with homeless and street dependent youth in a wide geographic area in the Portland metropolitan area. Generally, the work setting will require the employee to go where youth are residing (camping/squatting) which may involve going under bridges, interstate overpasses, forested areas, abandoned buildings, and other areas to locate youth camps. (Outreach conducted in these areas will generally be accomplished with two employees.)

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