



## INTERNAL POSITION ANNOUNCEMENT – PLEASE POST

POSITION TITLE: Overnight Residential Advocate  
PROGRAM: Bridge House  
OPENING DATE: March 10, 2017  
CLOSING DATE: March 17, 2017  
HOURS/WEEK: 36

SCHEDULE: 8 pm - 8 am Wednesday, 11 pm - 8 am Thursday and Friday, and 7:30 a.m. to 1:30 p.m. Sunday. However, this schedule may be adjusted according to the needs of the program.

WAGE/BENEFITS: \$13.75 per hour. Janus offers an excellent benefits program including medical, dental, life & long-term disability insurance; EAP; 401(k) and paid time off (varied eligibility waiting periods apply). Voluntary optional coverages are also available.

TO APPLY: Submit a resume and cover letter to Pete Lewis, c/o 707 NE Couch St., Portland, OR 97232 or by e-mail to [plewis@janusyouth.org](mailto:plewis@janusyouth.org). Position closes on March 17, 2017 at 5:00 p.m. Position is open to current employees of Willamette Bridge Programs.

Due to the volume of applications received, we regret that we can contact only those applicants who are invited to interview. If it happens that you are not contacted to arrange an interview, please know that we are grateful for your interest in employment opportunities at Janus Youth Programs.

Janus Youth Programs, Inc. is an Equal Opportunity Employer. Find out more about Janus at our website, [www.janusyouth.org](http://www.janusyouth.org)!

---

SUMMARY: The Residential Advocate (oversees the operation of the facility and provides individual client response, including supervision of nightly routines; interpretation and guidance regarding program agreements; crisis intervention; and close supervision. The primary responsibility of this position is providing a safe, nurturing environment for clients.

QUALIFICATIONS: Any combination of education, experience and training that demonstrates the ability to perform the duties of the position is qualifying. This would typically include:

- Prior experience working with high-risk adolescents, especially knowledge of issues impacting homeless/street dependent youth, preferred.
- Must value working in a multicultural/diverse environment.
- Preference may be extended to current employees of Janus Youth Programs, Inc.

Required Abilities:

- Ability to work effectively in the following areas: Cultural diversity, team-dependent models; crisis management; systematic theory; Community Youth Development approach; and adolescent development. Ability to work effectively may be demonstrated through academic experience, job experience, references, and interview answers.
- Genuine concern for young people and the ability to treat all people with dignity and respect, and openness to learning and implementing a Community Youth Development approach to youth work.
- Must value working in a multicultural/diverse environment.
- A commitment to on-going training and a willingness to receive and act upon feedback.
- Ability to climb at least two flights of stairs.

- Ability to stay awake and alert throughout assigned shift.
- Ability to accurately read, record, and interpret information and maintain paper and computerized information.
- Ability to provide visual and auditory supervision of program and youth.
- Ability to communicate effectively verbally with a broad variety of people, including staff, supervisors and management.
- Ability to stay calm and emotionally available in an environment serving at-risk and troubled youth.
- Ability to exercise independent discretion and judgment within program guidelines.
- Ability to work effectively in a team-dependent environment and to act on the agenda of the program.
- Ability to exercise tact, discretion and judgment in working with a variety of people.
- Ability to maintain appropriate professional boundaries in working with others and in handling confidential information.
- Ability to effectively monitor safety and demonstrate group management skills and effectively de-escalate potentially chaotic or volatile situations.
- Ability to regularly attend scheduled shift, be punctual for scheduled shift and meetings, and be in a condition suitable for assuming responsibilities of position.
- Ability to problem solve, exercise independent judgment within program guidelines, and respond to crisis situations.
- Manual dexterity allowing use of computer keyboard.

#### OTHER REQUIREMENTS OF THE POSITION:

- Driving during work hours is not normally required. However, any employee driving for work purposes must first complete the agency's driving approval process and must have and maintain a valid driver's license for state of residency and have a driving record meeting corporate insurance requirements. If driving a personal vehicle for work purposes, must have and maintain personal auto liability insurance (\$100,000/\$300,000 levels strongly recommended).
- Bloodborne Pathogens training is required on first day of employment.
- Provides emergency first-aid, as needed, and maintains a current standard first-aid/CPR certification.
- TB test within 30 days of employment.
- Must pass criminal history check.

#### WORKING CONDITIONS:

- May involve exposure to communicable diseases, including a variety of illnesses and infections such as the common cold, TB, Hepatitis A, B or C, flu, meningitis, and HIV.
- May involve exposure to upset, angry, severely traumatized or emotionally disturbed children, adolescents and families.
- Position is a regularly scheduled shift. However, there may be occasions when flexibility is required or when time in excess of routine shift is required.

DIVERSITY SPOKEN HERE - JANUS IS AN EQUAL OPPORTUNITY EMPLOYER

WWW.JANUSYOUTH.ORG