



POSITION ANNOUNCEMENT – PLEASE POST

POSITION TITLE: Youth Care Specialists
PROGRAM: Oak Bridge
OPENING DATE: September 12, 2018
CLOSING DATE: Open Until Filled
HOURS/WEEK: See under schedule

The Youth Care Specialist oversees the day-to-day and/or overnight operation of the facility. The position provides individualized youth care, planning, supervision of daily and/or nightly routines, individual and group counseling, crisis intervention to high risk youth and their family-like support, and behavior management. The position provides close, intensive supervision to youth and works closely with community services to facilitate connection and referrals to youth and family-like support with other community agencies, juvenile court, and other support services. The position participates in team decisions regarding treatment of clients and issues to facility operation.

SCHEDULE: 2 shifts available:

Day Shift – Full Time (32 hours) 7:30am to 3:30pm Thursday through Sunday; plus additional hours for staff meetings and supervision. However, this schedule may be adjusted according to the needs of the program.

Overnight – Part Time (18 hours) 10:45pm to 7:45am Sunday and Monday plus additional hours for staff meetings and supervision. However, this schedule may be adjusted according to the needs of the program.

WAGE/BENEFITS: Beginning pay is \$15.00/hour; Full Time position offers an excellent benefits program including medical, dental, life & long-term disability insurance; EAP; 401(k) and paid time off (varied eligibility waiting periods apply). Voluntary optional coverage is also available. Part time position is ineligible for benefits except as required by law.

TO APPLY: Please submit a cover letter and resume through Paycom:

Day Shift:

<https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=41529&clientkey=B2769BCD28C361F478D256B9462A3454>

Overnight Shift:

<https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=41527&clientkey=B2769BCD28C361F478D256B9462A3454>

Due to the volume of applications received, we regret that we can contact only those applicants who are invited to interview. If it happens that you are not contacted to arrange an interview, please know that we are grateful for your interest in employment opportunities at Janus Youth Programs.

Janus Youth Programs, Inc. is an Equal Opportunity Employer. Find out more about Janus at our website, www.janusyouth.org!

QUALIFICATIONS:

- At least 50% of the youth care staff must have a Bachelor's Degree OR at least 2 years of college and one year of work in a residential care program for adolescents; relevant experience may be substituted for education on a year-for-year basis. A Bachelor's Degree in behavioral or social science may substitute for experience.
- Those not meeting requirement (A), above, must have a high school diploma or GED AND one of the following:
 - One year of successful experience working with youth in a group setting;
 - One year of successful experience as a foster parent for 3 or more children;
 - Two years of college

REQUIRED ABILITIES:

- Ability to work effectively in the following area: Cultural diversity; team-dependent models; crisis management; strength based orientation; adolescent youth development; family-like support reunification or involvement. Ability to work effectively may be demonstrated through academic experience, job experience, references, and interview answers.
- Able to accurately read, record and interpret information.
- Able to provide visual and auditory supervision of clients.
- Able to stay awake and alert throughout assigned shift.
- Able to stay calm and emotionally available in an environment serving high-risk youth.
- Able to communicate effectively in English, both orally and in writing.
- Ability to exercise tact, discretion and judgment in working with a variety of people.
- Ability to maintain appropriate professional boundaries in working with others and in handling confidential information.
- Able to effectively monitor safety and demonstrate group management skills and de-escalate potentially chaotic and/or volatile situations.
- Able to regularly attend scheduled shifts, be punctual for scheduled shifts and meetings, and be in a condition suitable for assuming responsibilities of position.
- Physical and manual dexterity allowing for performance of routine office functions such as phone use, computer use, filing, faxing, note taking/logging, and copying.

OTHER REQUIREMENTS:

- Driving is required for day and swing positions; drives agency vehicle and/or a personal vehicle for travel and/or transport clients required Driving is preferred for overnight positions; a personal vehicle for travel and/or transport clients preferred but is not required. All employees who drive for work purposes must have and maintain a valid driver's license for state of residency, have a driving record that permits coverage under the corporate auto liability policy, and complete the agency's driving approval process before driving for work. If driving a personal vehicle for work purposes drivers must also have personal auto liability coverage (\$100,000/\$300,000 levels strongly recommended). Employees are not to drive for work purposes until they have received written authorization to do so.
- Bloodborne Pathogens training is required on first day of employment and annually thereafter.
- Must complete Mandatory Abuse Training within the first 30 days of employment and annually thereafter.
- Provides emergency first-aid, as needed, and must have and maintain standard first-aid/CPR certification.
- Must pass criminal history background check.

- Food Handler's Certification.
- TB clearance.
- Washington residency preferred.
- 21 years of age or older per Washington State contract requirements.

WORKING CONDITIONS:

- May involve exposure to communicable diseases which can encompass a variety of infections and illnesses including the common cold, flu, TB, Hepatitis, Meningitis and HIV.
- May involve exposure to angry, upset, severely traumatized or emotionally troubled adolescents, children, and/or families.
- May involve time in excess of routine schedule and/or overtime, including evening/overnight, weekend hours, and/or holidays.
- May require working and providing services at locations other than program site (i.e., restaurant, café, clients' apartments, etc.,) and may, therefore, be exposed to environments not under agency control (i.e., second-hand smoke, varying hygiene practices, etc.).

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