



POSITION ANNOUNCEMENT – PLEASE POST

POSITION TITLE:	Family Counselor
PROGRAM:	Runaway Youth Services
OPENING DATE:	June 4, 2018
CLOSING DATE:	When Filled
HOURS/WEEK:	20
STATUS:	Regular

SCHEDULE: Schedule is Thurs-Fri; or Mon, Thurs, Fri plus alternating Wednesday staff meetings. However, this schedule may be adjusted according to the needs of the program

WAGE/BENEFITS: \$17.50 per hour. Janus offers an excellent benefits program including medical, dental, life & long-term disability insurance; EAP; 401(k) and paid time off (varied eligibility waiting periods apply). May be eligible for pro-rated benefits.

TO APPLY: Submit a resume and cover letter to John Casey, c/o 707 NE Couch St, Portland, OR 97232, by e-mail to jcasey@janusyouth.org.

Due to the volume of applications received, we regret that we can contact only those applicants who are invited to interview. If it happens that you are not contacted to arrange an interview, please know that we are grateful for your interest in employment opportunities at Janus Youth Programs.

Janus Youth Programs, Inc. is an Equal Opportunity Employer. Find out more about Janus at our website, www.janusyouth.org!

SUMMARY: The Family Counselor is responsible for providing counseling and support to adolescents and their families, identifying their strengths, and working with them to gain access to needed services. This position will participate in regular service coordination/planning meetings. This position functions with moderate supervision. This position must participate in regular clinical supervision from qualified/contracted sources and will receive administrative supervision from the Program Director.

QUALIFICATIONS: Any combination of education, experience and training that demonstrates the ability to perform the duties of the position is qualifying. This would typically include:

- Possess Master's degree in psychology, social work, or counseling.
- Minimum of three years' experience working with families.
- License in psychology, counseling, social work, or related field highly preferred.

REQUIRED ABILITIES:

- Values working in a multi-cultural/diverse environment.
- Demonstrates knowledge/understanding of family system theory, solution focused, trauma informed care and harm reduction, positive youth/family development theories and best practices.
- Demonstrates successful ability to work with a team-collaborative model.
- Communicates effectively in English, both orally and in writing.

- Accurately writes, reads, records and interprets information.
- Ability to climb at least one flight of stairs.
- Stays calm and emotionally available in an environment serving at-risk and troubled youth and their families.
- Exercises tact, discretion and judgment in working with a variety of people.
- Effectively monitors safety and demonstrates group management skills and effectively de-escalates potentially chaotic or volatile situations.
- Maintains appropriate professional boundaries in working with others and in handling confidential information.
- Regularly attends and follows-through on work commitments and meetings and is in a condition suitable for assuming responsibilities of position.
- Manual/physical dexterity allowing for performance of routine office functions, such as writing, computer use, phone use, faxing, filing, copying, etc.

OTHER REQUIREMENTS:

- Driving is required; a personal vehicle for travel and/or transport clients required. All employees who drive for work purposes must have and maintain a valid driver's license for state of residency, have a driving record that permits coverage under the corporate auto liability policy, and complete the agency's driving approval process before driving for work. If driving a personal vehicle for work purposes drivers must also have personal auto liability coverage (\$100,000/\$300,000 levels strongly recommended). Employees are not to drive for work purposes until they have received written authorization to do so.
- Bloodborne Pathogens training is required on first day of employment and annually thereafter.
- Must complete Mandatory Abuse Training within the first 30 days of employment and annually thereafter.
- Provides emergency first-aid, as needed, and must have and maintain standard first-aid/CPR certification.
- Must pass criminal history background check.

WORKING CONDITIONS:

- May involve exposure to communicable diseases, including a variety of illnesses and infections such as the common cold, TB, Hepatitis, flu, meningitis, and HIV.
- May involve exposure to upset, angry, severely traumatized or emotionally disturbed children, adolescents, adults, and families.
- May involve time in excess of routine schedule and/or overtime, including evening/**overnight** and/or weekend hours **and/or** holidays.
- May require working and providing services at locations other than program site (i.e., restaurant, café, clients' apartments, etc.) and may, therefore, be exposed to environments not under agency control (i.e., second-hand smoke, varying hygiene practices, etc.).

This position description is intended to give the reader a general idea of the overall purpose and the main activities and responsibilities that are intrinsic to this position. While this description is intended to be representative, it is not intended to be limiting.

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