

AUTHORIZATION FOR AUTOMATIC PAYROLL DEPOSITS

We are pleased to be able to offer you the payday convenience of Direct Deposit Payroll. You can have your paycheck automatically deposited into your checking, savings or both accounts on payday. You don't have to change your present banking relationships to take advantage of this service.

Direct Deposit Payroll can help you in many ways:

- it saves trips to the bank
- it saves time in depositing checks - no long payday lines to wait in
- it eliminates the possibility of lost, stolen or forged checks
- your money is deposited faster - reducing the possibility of overdraft
- it means you get your money deposited to your account even if you're on vacation or sick

Here's how the Direct Deposit Payroll works:

On payday you will receive an earnings statement showing gross salary taxes, other deductions and net pay. Your money will already have been deposited into your account. The amount of the deposit will appear on your bank statement.

This voluntary service is entirely free. We believe you will like the added convenience of having your salary automatically deposited for you. Direct Deposit Payroll is safe, convenient and easy.

To take advantage of this service, please complete the authorization below and return it to the Payroll Department, along with a **voided check or a photo copy of your check**, for verification of all financial institution information.

*If you need to close your bank account for any reason,
please call the Payroll Department immediately to cancel this Direct Deposit*

Authorization for Automatic Payroll Deposits

Employee Name _____

Home Department _____

I hereby authorize Janus Youth Programs, Inc. to initiate credit entries to my checking account and/or savings account indicated below and the depository named below (the DEPOSITORY), to credit the same to such account

DEPOSITORY
(financial institution) _____

- Checking \$ _____
- Savings \$ _____
- Checking % _____
- Savings % _____

Routing # _____ Account # _____

Branch _____ City _____ State _____ Zip _____

This authority is to remain in full force and effect until Janus Youth Programs, Inc. has received written notification from me of its termination in sub time and in such manner as to afford Janus Youth Programs, Inc. a reasonable opportunity to act on it.

Dated _____ Signature _____