



POSITION ANNOUNCEMENT – PLEASE POST

POSITION TITLE: CSEC Case Manager
PROGRAM: Oak Bridge/Oak Grove
OPENING DATE: April 13, 2017
CLOSING DATE: Open Until Filled
HOURS/WEEK: 40
STATUS:

SCHEDULE: Monday through Friday – Expected hours of operation will be daytime business hours (8:00am-5:00pm), however the schedule may vary or change as the needs of youth and the community become more clear.

WAGE/BENEFITS: Beginning pay is \$17.00; excellent benefits including medical, dental, life & long-term disability insurance, EAP, 401(k), and paid time off. Various voluntary options are also available. Benefit programs have varied waiting periods for eligibility, depending on contract.

Application Process: External applicants can apply by copying and pasting the website below into their browser. Internal applicants can apply through their Paycom employee dashboard.

<https://www.paycomonline.net/v4/ats/index.php?/job/apply&clientkey=B2769BCD28C361F478D256B9462A3454&job=29948&jpt=>

Due to the volume of applications received, we regret that we can contact only those applicants who are invited to interview. If it happens that you are not contacted to arrange an interview, please know that we are grateful for your interest in employment opportunities at Janus Youth Programs.

Janus Youth Programs, Inc. is an Equal Opportunity Employer. Find out more about Janus at our website, www.janusyouth.org!

SUMMARY:

This position will be responsible for providing a range of crisis intervention, case management, and counseling services to youth and young adults who are or have been victims/survivors of Commercial Sexual Exploitation of Children (CSEC). Youth will be referred for case management services by Janus' CSEC Outreach Specialists, as well as other Janus programs in Clark County (Oak Grove and Oak Bridge Youth Shelters; The Perch drop-in center). Primary responsibilities for the CSEC Case Manager include assessing the needs of individual youth, helping them find safe shelter or housing, providing age-appropriate information about the criminal justice system and victim's rights, connecting youth with a range of wellness services, and assisting youth with enrollment into appropriate education or employment programs. The CSEC Case Manager will be expected to develop strong working relationships with other community service providers who may also provide supportive services to this population. Secondary responsibilities will be to partner with the CSEC outreach team to conduct mobile street outreach, stationary outreach and electronic outreach in locations and venues that target victims of human trafficking or those at-risk of trafficking, and to conduct public presentations to community organizations (schools, faith groups, civic groups, etc.) about emergency and crisis services for youth and young adults ages 12-24, including those youth involved in human trafficking activities.

QUALIFICATIONS:

Any combination of education, experience and training that demonstrates the ability to perform the duties of the position is qualifying. This would typically include:

- Bachelor's Degree in social/human services related field required; Master's Degree preferred.

- Minimum of three years of experience (volunteer and/or paid positions) working with adolescents and their families, including runaway, homeless, and/or sex trafficked youth with multiple service needs.
- Demonstrated knowledge of community resources and the ability to assist clients with accessing them.
- Experience providing sexual assault and/or rape crisis advocacy preferred.
- Experience working with individuals who are involved in sex work preferred.
- Comfort with public speaking, including presenting detailed information in an organized, well thought out and confident manner to large groups.
- Survivors are strongly encouraged to apply.
- Preference may be extended to current employees of Janus Youth Programs, Inc.

Required Abilities:

- Must value working in a multi-cultural/diverse environment.
- Knowledge of local juvenile/adult justice and youth/adult social service systems.
- Demonstrated ability to problem solve, exercise independent judgment within program guidelines, and respond to crisis situations.
- Strong “people skills”, and the ability to work effectively with a wide range of staff and people - including business owners and employees, police, neighbors, parents, and professional “system” employees.
- Ability to communicate effectively in English, both orally and in writing, and to give oral and written instructions.
- Fluency in spoken/written Spanish preferred.
- Commitment to on-going training.
- Commitment to the principles of Positive Youth Development and ability to work with young people as partners in the programming process.
- Commitment to Harm Reduction and “meeting youth where they’re at.”
- Knowledge of Motivational Interviewing and the stages of change preferred, but not required.
- Ability to work effectively within a team-dependent environment and a willingness to give and receive appropriate feedback.
- Ability to exercise tact, discretion, and judgment in working with a variety of people.
- Genuine concern for young people and the ability to treat all people with dignity and respect.
- Ability to accurately read, record, and interpret information using computerized and paper systems.
- Ability to maintain appropriate professional boundaries in working with others and in handling confidential information.
- Ability to regularly attend and be punctual for scheduled work commitments and meetings, and be in a condition suitable for assuming responsibilities of position.
- Ability to maintain visual and auditory awareness of youth.
- Ability to climb at least two (2) flights of stairs.
- Ability to walk for extended periods, including regular exposure to inclement weather.
- Ability to carry an outreach bag weighing approximately 20 pounds.
- Manual/physical dexterity allowing for performance of routine office functions such as copying, faxing, phone use, filing, computer entry, etc.

OTHER REQUIREMENTS:

- Personal transportation allowing for immediate transport of clients, a valid driver’s license for the state of residency, personal auto liability insurance (\$100,000/\$300,000 levels strongly recommended), and a driving record meeting requirements to drive for Agency purposes. All

employees driving for work purposes must first complete the Agency's driving approval process prior to driving for work.

- Must have TB test within first two weeks of employment.
- Must pass Washington DSHS criminal history check enabling unsupervised contact with minor youth in a state-licensed group care facility.
- First-Aid/CPR Certification required.
- Blood Borne Pathogen Training on an annual basis.

Working Conditions:

- Possible exposure to communicable diseases that can encompass a variety of infections and illnesses, including the common cold, flu, TB, Hepatitis, Meningitis, and HIV.
- Exposure to upset, angry, severely traumatized or emotionally disturbed adolescents, young adults and families.
- Exposure to severely drug affected people and people with severe persistent mental health issues.
- This position will be assigned an agency cell phone.
- This position will require flexible scheduling including some evenings and weekends to address the needs of youth enrolled in services.
- Work will involve making contact with youth and young adults involved in human trafficking and the potential locations they may frequent (e.g. truck stops, homeless camps, adult stores, etc.) or other venues where a high likelihood of human trafficking is occurring. Outreach conducted in these areas will always be accomplished with a minimum of two employees/volunteers.

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WWW.JANUSYOUTH.ORG